General information

- Each paper presentation will be 20 minutes (15 mins paper, 5 mins discussion). Each mini oral will be 8 minutes, and the remaining time will be discussion.

- Timekeepers will raise a sign 3 mins before the time limit. They will raise the sign again for a one-minute warning. There will be a final warning and long bell-ring when time is up, followed by two short rings every 30 seconds.

- Please give name and affiliation when asking questions or making comments during the Q & A sessions.

- The bell will ring three times two minutes before each conference panel commences. Please find your seats promptly at that time.

- Please turn off your cellphone during panel sessions.

- Please wear your name tag for recognition when you enter and leave the conference. Please put your name tag in the recycling box at the reception desk after the conference.

- Following our paperless policy, this conference does not provide a paper conference program. Relevant information such as abstracts of paper presentations can be obtained by scanning the QR Code on the name tag, or downloaded in advance.

- Open-access Wi-Fi is available in each seminar room.

- Computer equipment is available in each seminar room. We do not provide SDMI cable connected services.

- The location for lunch is conference room 148 and conference room 143 (Meeting of EALA). Do not forget to recycle after dining.

- Please bring your own eco cup.

- Do not eat and drink in the conference hall. Smoking is strictly prohibited.

- ATMs can be found at the Post Office in the Activity Center.